



**SHOP FOREMAN (Evening Shift)  
DARTMOUTH, NS**

Join the leader in heavy duty truck parts distribution! We have an opening in our Dartmouth mechanical repair shop for a **Foreman (evening shift)**.

**Responsibilities:**

- Play a key role in scheduling, assigning and overseeing mechanical work performed by a team of eight technicians.
- Act as a central point of communication between Service Department and customers.
- Monitor job progress, and adjust workload as needed.
- Help with troubleshooting.
- Estimate labour requirements and job costs. Review completed repair orders to ensure proper description and accurate coding of work performed.
- Administer relevant company policies and procedures.
- Responsible for the overall cleanliness of the shop, as well as the safety of employees.
- Hours of work are Monday to Thursday, 4:00 p.m. – 2:30 a.m.

**Qualifications:**

- Licensed Truck & Transport or Trailer Technician with at least 2-3 years of experience in the trade.
- Previous experience in a supervisory or foreman position would be an asset.
- Strong mechanical aptitude and diagnostic skills covering the full scope of heavy truck repair.
- Able to work hands-on in order to mentor technicians.
- Excellent communication skills and flexibility for balancing.
- Experience creating and editing work orders in a computerized environment, and extensive use of email correspondence for customer communication.

**Parts for Trucks, Inc.** offers a competitive compensation package, including shift premium (for licensed truck & transport or licensed trailer), tool allowance, safety boot allowance, group benefits and a retirement savings plan. Contact our Service Manager for further information, to provide your resume or complete an application form:

**Parts for Trucks, Inc.**  
**Cameron Maynard, Service Manager**  
[cmaynard@partsfortrucks.com](mailto:cmaynard@partsfortrucks.com)

Visit our website at [www.partsfortrucks.com](http://www.partsfortrucks.com)

*We thank all applicants for their interest. Only those selected for interview will be contacted.*