

# Alcohol & Drugs in the Workplace

Mitigate Your Risk: The Right Tools at the Right Time  
for Supervisors, PAs and DERs

## The Industry Issue

Canadian health and safety regulations stipulate that companies must be proactive in ensuring safety in the workplace - this starts with your front line supervisors. In addition, cross border carriers face stiff fines if their supervisors have not completed alcohol and drug training. **Be prepared. Protect yourself.**

## The Solution: Online Learning that Works

To help organizations comply with alcohol and drug (A&D) related workplace laws, APTA has partnered with Corridor Interactive, specialists in producing online learning to support policy and program implementation. Our goal is to provide members with customized learning packages that are efficient, easy to use and will give your supervisors the information, tools and resources they need to comply with the most challenging requirements of DOT regulations and non-DOT safety regulations.

## Delivering Value

The specific nature of A&D procedures can make it difficult for supervisors to remember their step-by-step responsibilities, particularly related to reasonable cause and post incident testing decisions. Corridor's online learning system provides resources that meet regulatory requirements and incorporate Canadian legal direction and best practices. The system gives supervisors access to accurate information whenever they need it, as often as they need it. Equipped with this essential knowledge, your company is in a better position to demonstrate due diligence and minimize significant legal risk.

## 3 Learner Groups Targeted

1. **Supervisors of Regulated Drivers and Non-Regulated staff** - Focus on understanding U.S. DOT regulations and responsibilities.
2. **Supervisors of Non-Regulated staff** - Focus on safety with DOT references removed.
3. **Program Administrators, Designated Employer Representatives and Safety Managers** - An enhanced program with greater detail on regulations, testing procedures and staff communication.

Learners receive a certificate upon course completion, which confirms compliance with training requirements under DOT regulations and provides a record of completion for other supervisors.



## Online Learning Benefits

The Alcohol & Drugs in the Workplace online learning packages are thorough, convenient, economical and – most importantly – easy to use.

- New and existing staff are **quickly oriented** on A&D regulations and procedures through clear, consistent messaging.
- **Regular course updates** ensure your employees have the most current information and resource materials at their fingertips.
- Employees can access their learning program through the internet **24/7, 365 days a year** at the office, on the road (via smartphone) or at home for the term of the license.
- Several **industry specific situations** enable learners to practice what they have learned and ensure their gut instincts are aligned with A&D legislative and policy requirements. These real-life scenarios tie course concepts to daily work responsibilities and can be quickly accessed at any time to provide just-in-time support and problem-solving.
- The **Refresher** is recommended for supervisors who received training more than three years ago. It begins with an initial knowledge assessment and then directs learners to areas in need of review and additional learning. Ultimately, this reduces training time, speeds the knowledge transfer and sustains learning.
- Online learning eliminates travel and venue expenses associated with "live training" and provides you with an efficient, **cost-effective solution** for knowledge transfer.
- Companies have access to a **complete audit trail** of an employee's online learning history to track compliance, support due diligence and validate learning effectiveness.



## Delivering Industry Expertise

To teach this important material in the best way possible, this practical course has been developed in conjunction with Canada's preeminent Alcohol & Drug expert, Barbara Butler of Barbara Butler and Associates Inc. Ms. Butler has more than 20 years of experience implementing A&D strategies for companies in every industry sector across North America. She has applied her deep understanding and knowledge of best practices to give learners the solid, straightforward information they need about alcohol and drug procedures in the workplace.

## About Corridor Interactive

As Canada's leading provider of interactive online learning programs, Corridor mitigates risk for its clients by providing sustainable online learning to support implementation of policies and programs. Unique tracking and monitoring features produce a detailed audit trail of the learning process as the basis for compliance, validation of effectiveness and due diligence. Corridor's exclusive access to industry experts allows us to create rich learning content that enables management and staff to understand and apply policy and programs effectively, thereby reducing legal and financial risk.

### For more information contact:

**France Gagnon**, Project Coordinator - APTA  
506.855.2782; fgagnon@apta.ca